

Dear Supplier,

Damen provides a PDF file as of now with part and packaging labels as attachment to the purchase orders for physical parts.

For every purchase order line, there is 1 part label in the PDF file.

If there are 2 purchase order lines, you will find 2 labels on the first page. If there are 10 purchase order lines, you will find 8 labels on the first page and 2 labels on the second page.

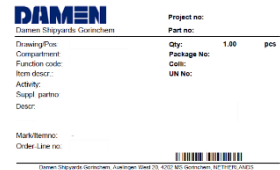
Please stick and add the part labels to the parts. (Please see attachment 1 for the part label instructions.)

The last page in the PDF file contains packaging labels. All packaging labels are the same.

Please always make sure to stick a packaging label on every package/pallet, so that Damen can easily recognize the different packages of your delivery. (Please see attachment 2 for the packaging label instructions.)

If there are 8 pages in the PDF file, 7 pages are filled with part labels and 1 page is filled with packaging labels.

The labels can be printed on Avery 3427 paper, which are sticker pages for 8 labels.



DAMEN Packaging label
Damen Shipyards Gorinchem

Project:
Order No:




Package:/.....

Damen Shipyards Gorinchem, Avelingen West 20, 4202 MS Gorinchem, NETHERLANDS

DAMEN Packaging label
Damen Shipyards Gorinchem

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Package:/.....

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Attachment 1: Part label instructions

- Stick the part label to the *packaging* of the part (figure 1). Do not stick the part label on the part itself.
- If it is not possible to stick the part label to the packaging of the part, use a tiewrap and a little carton to attach the part label to the part (figure 2).
- Make sure that the quantity on the part label *matches* the quantity of parts in the packaging.
- Keep items of the same part together in the one packaging if possible.
- When a package contains *different* parts, do not stick part labels to the side of the box (figure 3). Instead of that, please stick the part label to *individual* parts in the package (figure 1, 2).



Figure 1; Part label



Figure 2; Part label



Figure 3; Do not stick labels on the package when there are different parts in the package

Attachment 2: Packaging label instructions

- Please use the packaging labels on the *final* packages. If there are 10 parts in 1 box, please stick only 1 packaging label on the box.
- Please stick at least 1 packaging label on the side of the package/pallet/box (figure 4).
- If there is no possibility to stick the label on the side of the package/pallet/box, stick the packaging label *on top* of the pallet.
- If you have more than 8 packages/pallets/boxes, please reprint the last page to have another 8 packaging labels.

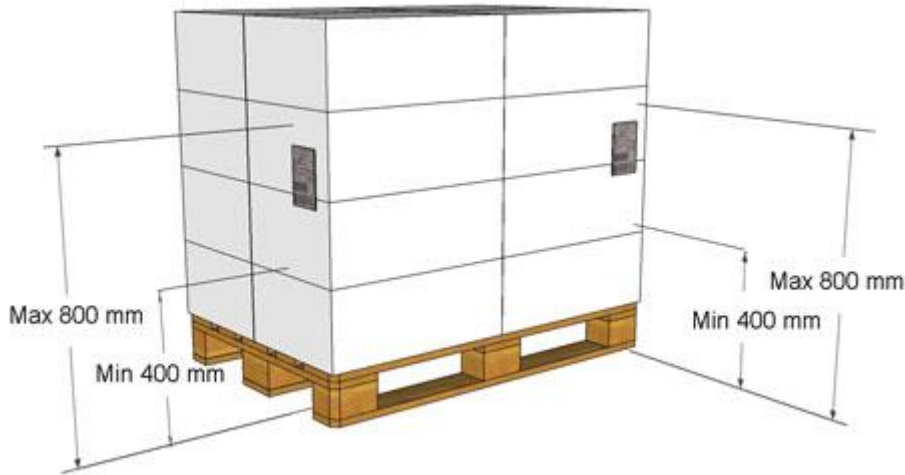


Figure 4; pallet for packaging label